NGO Registration Form

Liverpool 18-22 September 2010

Personal details

Please attach a colour passport size photograph if you have not provided one to the conference office in the past 3 years. Please print your name clearly on the reverse of the photograph.

Important information

LIBERAL DEMOCRATS

Registrations are non-transferable.

Forms must be sent in hard-copy. We do not accept faxed or scanned registration forms.

Refund Policy

After 23 July there will be no cancellation refund. Before this date a £25 administration fee will apply to all cancellations.

First name

Last name

Organisation

Previous organisation worked for at Liberal Democrat Conference (if applicable)

Contact information

Correspondence address

Postcode

Phone no

Email

Once your registration has been processed, you will receive a confirmation by email. Acknowledgements will be sent by email only.

Please return this form to:

Conference & Events Office, Liberal Democrats,
4 Cowley Street, London SW1P 3NB

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++Advance registration for Liverpool closes on 3 September 2010++

	Weekly	Two day pass
Turnover under £4 million	£250	£150
Turnover between £4-£10 million	£350	£200
Turnover over £10 million	£400	£250

If registering for a two day pass please indicate which days you wish to attend below

☐ Saturday/Sunday ☐ Sunday/Monday ☐ Monday/Tuesday ☐ Tuesday/Wednesday

Please note that in order to qualify for this discounted rate your organisation must be a member of the NCVO and additionally must supply proof of your annual turnover. This can either by providing a direct web link to your financial reports below or by providing a hard copy with your application. Forms received without either of these will be returned unprocessed.

I confirm that my organisation is a member of the NCVO. I have provided a web link to our financial report below

_____

I have attached to this application a hard copy of the relevant section of our financial report ☐

Rights of Access Reserved - Submission of this form does not guarantee access to any part of the Liberal Democrat Conference.
Data Protection Act - The information on this form will be supplied to relevant police constabularies and stored in an electronic database to assist with policing arrangements for the Liberal Democrat Conference. The data may be passed to other police departments in relation to subsequent events..
Registrations - Late registration may be subject to delays in processing. On-site registration may take a number of hours to complete and Registration in advance is recommended. Registrations and passes are not transferable.

Payment details

☐ I enclose a cheque payable to "Liberal Democrats" for the above amount

☐ Please charge my debit/credit card as per below details

Card type Debit Card/MasterCard/Visa/Maestro/Amex/Diners/Delta (delete as applicable)

Card number ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

The CSC is the last 3 digits of the number on the signature strip on the back of the card.

Expiry date ☐☐☐☐ **Start date/ issue number** ☐☐☐☐ **CSC number** ☐☐☐

Name on card

I agree that the Liberal Democrats will deduct the full cost from my credit/debit card

Signed **Date**

£1 from every registration goes towards making our conference carbon neutral.

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