

Do your bit to help improve disabled access

The Liberal Democrats' Conference Access Group (CAG) endeavours to make our Federal Conference accessible to anyone with any disability and, together with the Federal Conference Committee (FCC), CAG works hard to identify the obstacles faced by conference-goers and to do whatever possible to tackle them.

All fringe venues booked through us are fully wheelchair accessible and we do not accept advertising for venues which are not.



Before your fringe meeting

1. Find out whether the room you are using has a built-in hearing loop and tick the box next to 'hearing loop system' in the 'we provide' section when submitting your listing
2. If the room does not have a built-in hearing loop please book one - it will be appreciated.
3. If you are holding a large fringe meeting, consider booking a sign language interpreter. Contact the RNID for a recommended local sign language company (www.rnid.org.uk)



At your fringe meeting

1. Always consider using a PA system at your event, even in smaller rooms
2. If you have booked a PA system, please insist that your speakers use the microphone - in the past speakers have asked whether anyone wants them to use it and people have been embarrassed to raise their hands!
3. Reserve a couple of chairs at the front for the hard of hearing or visually impaired
4. Blind and visually impaired people often have difficulty following presentations that rely heavily on graphics and slides. When possible, the information conveyed via images on a screen should be verbalised too
5. If you are providing brochures, flyers or other printed documents, please try to make alternative formats available on request (large print, electronic)



If you have any further questions or suggestions on how to improve disabled access at conference please email us your ideas to conferences@libdems.org.uk